



Longridge Town Council

Finance Committee – Draft Minutes

Date:	04 March 2026		
Place:	Council Offices, Station Buildings, Berry Lane, Longridge.		
Present:	Councillors: Walker (Chair), Rainford, Rogerson and Smith.		
In attendance:	Town Clerk		
Meeting started:	18:30	Meeting closed:	19:35

260304/

1. WELCOME BY THE CHAIR.

The Cllr. Walker welcomed everyone to the meeting.

2. APOLOGIES FOR ABSENCE.

Apologies were accepted from Cllrs. Eccles and Stubbs.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION

Cllrs. Rainford and Rogerson expressed interest in Agenda Item 7, Requests for Grants and Patron Fees.

4. APPROVE THE MINUTES OF THE BUDGET MEETINGS HELD ON 4 FEBRUARY 2026.

The minutes were agreed as a correct record and signed by the Chair.

5. PUBLIC PARTICIPATION.

There was no public participation.

6. FINANCE REPORT.

The Clerk submitted a report requesting members to approve the accounts to date.

RESOLVED THAT COMMITTEE:

- Approve the accounts to date.
- Note Appendix 1 of the Report, which set out the budget variances by cost code.
- Approve the schedule of payments as set out in the Report and the table below:

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Date Paid
1	2754	Lentech NW	Install a new PIR in meeting room with IR remote.	180.00	30.00	150.00	02/03/2026	18/02/2026
2	SINV3358	Maxi Fire	12 months intruder and fire alarm maintenance.	924.00	154.00	770.00	28/02/2026	09/02/2026
				1,104.00	184.00	920.00		

7. REQUESTS FOR GRANTS AND PATRON FEES.

The Clerk submitted a report requesting members to consider grant requests from:

- a. The Longridge Social Enterprise Company (LSEC) for £4,789, to install thermal room dividing curtains.
- b. The Longridge Band for £1,765 to help fund the cost of travel and associated expenses to perform at the British Band Open in May 2026.

Note: The Clerk deferred this item as two members declared an interest (Cllrs. Rainford and Rogerson) which meant the Committee was not quorate for this item.

In addition, members were asked to consider additional information provided by the Community Foodbank Longridge.

RESOLVED THAT COMMITTEE:

- a. Approve the grant request from the Community Food Bank at Longridge for £1,000, £250 for marketing materials and £750 for food items, which may be purchased by the Town Council.
- b. Defer the application from LSEC and request additional information as to the layout of the curtains and the status of any match funding.
- c. Request the Clerk to submit the application from The Longridge Band to the next meeting of the Full Council.
- d. Authorise the Clerk to contact the applicants regarding the Council's decisions and make any arrangements for payment.

8. UPDATES ON ACTIONS FROM PREVIOUS MEETINGS

The Clerk submitted a report updating members on actions from recent meetings.

RESOLVED THAT COUNCIL:

Note the Report

9. CONSIDERATION OF MATTERS NOT ON THE AGENDA.

Request the Clerk to prepare an update on the status of the café sale to the next meeting.

10. NEXT MEETING.

Wednesday April 22 2026

SIGNED BY CHAIR FOR THE MEETING:

DATE:

A 'wet' copy is on file.